



**OUR LADY'S CONVENT
HIGH SCHOOL**

"Shaping Tomorrow, Inspired by Faith"

22nd January 2018

Dear Parent(s)/Carer(s),

As you are aware your daughter will be sitting her GCSE examinations at the end of this academic year. This will be a very busy time of year for your daughter. The school wants to make sure that we support you daughter as best as we can to manage the pressure and stress related to exams, whilst encouraging her to achieve the best possible.

In order for your daughter to be successful she will need support, encouragement and help from home as well as school. To aid you and your daughter during the examination period, the school is hosting a GCSE Exam preparation evening and request your attendance. The evening will take place on **Thursday 1st February, starting at 6.00pm**. We anticipate the evening will last approximately 1 hour.

The evening will give you the necessary course information, including examination dates, clubs, interventions, and extra revisions sessions for all subjects. We will also provide you with a timetable of all extra-curricular sessions that are taking place to support your daughter, these will also be regularly updated on the school website. Revision sessions will also take place for selected groups on a number of Saturday's as well as the second week of the Easter holidays. You will receive a letter from the teacher leading the intervention if you daughter is required at any of these sessions.

The school has also compiled a number of revision timetables and revision packs with different techniques to ensure that she is revising effectively. These will be handed out on the evening enabling your daughter to tailor her own programme of study. It is vitally important that you and your daughter are aware of what she should be doing to revise effectively. This can be the difference between success and failure!

You will be addressed by Mr Shine your daughters Head of Year, Head of Maths, English and Science who will explain the nature of the examinations in these core subjects along with specific techniques, activities and websites to enhance your daughter's performance. Please understand that the school, like you is aiming to provide your daughter with the best possible opportunity to achieve now and into her future. We look forward to seeing you on **Thursday 1st February**.

To confirm your attendance can you please complete the confirmation slip below and return to the school office as soon as possible.

Yours sincerely,

Mr Michael Feely
Deputy Headteacher

Mr Patrick Shine
Head of Year 11

Name of Daughter.....

Form.....

*I will/will not be able to attend the GCSE Exam Preparation Evening on **Thursday 1st February** at **6.00pm**. (*please delete as appropriate)

Parent signature

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Headteacher: Ms Justine McDonald



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